

BIC Board Meeting Minutes

05 Nov 2018

Board Members Present: Amy Shannon, David Hunter, David Kaimowitz, Joshua Lichtenstein, Jonathan Fox, Cesar Gamboa, Imad Sabi, Susanne Breitkoff (Present via Conference Call), and Alberto Vásquez (Present via Conference Call)

Staff Members Present: Elana Berger, Katelyn Gallagher, Margaret Federici, Ladd Connell, Timothy Glymph III, Elizabeth Summers, and Stefan Dinn.

The Board meeting focused on Board Development and the creation of an Advisory Council to preserve institutional memory at BIC and to aid BIC staff in making connections and carrying out their programmatic work. The Board Development discussion included an emphasis on the need to recruit women to serve on the Board as, with the conclusion of Amy and Susanne's terms, the Board would lack gender balance.

The 2019 budget was presented to the Board and demonstrated that BIC expected to have a surplus in 2019 and that all staff positions were fully funded under the budget. BIC's programmatic work was discussed and concerns were articulated about the fact that BIC's funding is now solely thematic with virtually no funding coming in that is regionally targeted. This makes sustained engagement with regional partners difficult. The need to develop a communications plan using social media and newsletters was discussed.

The Board made the following decisions by consensus:

- Approved the 2019 budget
- Approved the new BIC By laws to be filed with BIC's 990 in 2019
- Approved the created of an Advisory Council
- Agreed that the Board would review and approve names for the Advisory Council via e-mail
- Appointed Joshua Lichtenstein Board Chair
- Appointed Cesar Gamboa Board Vice Chair
- Agreed that Amy Shannon would remain as Treasurer despite rotating off the Board
- Agreed to invite Lori Udall and Stewart Ross to join the Board
- Agreed that Elana would identify additional women to consider as Board members