

Bank Information Center Board Meeting

March 16th, 2015 | 1100 H St. NW, Suite 650, Washington, DC 20005

Attendance:

Board Members: Amy Shannon (Board Chair), David Hunter (Board Treasurer), Charles Moore, David Kaimowitz, Katie Redford, Susanne Breikopf

BIC Staff: Alvin Carlos (Development Director), Martha Coe (Executive Assistant), Chad Dobson (Executive Director), Amy Ekdawi (Middle East and North Africa Program Manager / Regional Programs Manager), Hetal Patel (Director of Finance and Administration)

Regrets from Board members: Marcus Colchester, Victoria Tauli-Corpuz

Call to Order

- 1) David Hunter convened the meeting at 9:15am.

Introductory Business

- 2) The Board approved the agenda.
- 3) The Board approved the minutes from the September 27, 2014 meeting.

Executive Director's Update

- 4) Mr. Dobson announced Amy Ekdawi's appointment to Regional Programs Director.
- 5) Mr. Dobson announced that an offer has been made for the Forest Manager position.
- 6) Mr. Dobson explored the direction of the safeguards campaign and Board members gave comments.

Financials

- 7) Ms. Patel discussed the surplus in the budget from 2014 and the outlook for the 2015 balanced budget.

Office Move

- 8) Ms. Patel presented the look and layout of the new office space.

Regional Programs

- 9) Ms. Ekdawi explored the direction of the regional programs as a three-pronged strategy of policies, implementation, and demand from the people on the ground.

Strategic Plan

- 10) Mr. Dobson gave an introduction to the draft strategic plan and its purpose, and Mr. Carlos gave a brief overview of the draft strategic plan.
- 11) The Board made several comments and suggestions, including reframing the plan into a strategic options paper, adding a Business and Human Rights section, and fleshing out the regional programs strategy as presented by Ms. Ekdawi presented.

New Executive Director Search

- 12) Mr. Dobson will vacate his position by July 1, 2016. Ms. Shannon, Mr. Hunter, and Mr. Moore will lead the search for candidates. Ms. Shannon will work to create a letter that can be distributed to BIC alumni and friends as a recruiting tool. Mr. Carlos suggested creating a @bicusa.org e-mail for communication during the search.
- 13) The next Board meeting (phone call) was set for June 9th at 2:00 eastern time.